

Network News

[Abilities Network®]

8/15/17

Child Resource Center
Baltimore
County
at
Abilities Network
Project ACT

8503 LaSalle Rd
Towson, MD
Phone
(443) 900-6458

Monday - Friday
9:00 am - 4:00 pm
Call for additional
hours

Fax
(410) 828-7708

New Year New Faces!

As new school year begins and we greet new friends, the Classroom Support Specialists are gearing up for a new year as well. You will be seeing new faces on our team but getting the same great service and support! We will be offering new trainings and new options for taking our trainings, including training bundles and makes and takes connected to training topics. Everyone at the Child Resource Center is excited to be working with all of you. Don't forget becoming our new membership option includes discounts on all trainings and Resource Room purchases.

Safety Updates

It is time for Family Child Care Providers to replace their current smoke alarms with new sealed tamper resistant smoke alarms incorporating long life batteries and a silence/hush button. All nine-volt battery powered smoke alarms, including properly operating units, must be replaced with the new, upgraded smoke alarms by January 1, 2018. All hard-wired smoke and interconnected alarms must be replaced with the same type of alarm. The intent of the new Smoke Alarm Law was to transition away from smoke alarms with nine volt batteries and to achieve as much reliable smoke alarm coverage as possible in older dwellings. Smoke alarm technology has advanced over the years and the updates to Maryland's Smoke Alarm Law are part of a nationwide trend to ensure new and replacement smoke alarms have the most effective technology available.



LOCATE: Child Care Complaint Policy

Through MFN's LOCATE: Child Care service, parents share feedback with the LOCATE: Child Care staff on the programs in the files: licensed child care centers, registered family child care providers and accredited preschools and camps. While this feedback is at times positive, it sometimes concerns complaints parents have about child caregivers. Of course, MFN and the Maryland Child Care Resource Network want to use this information in a way that is fair to providers and parents, while protecting children, as well.

Therefore, the LOCATE: Child Care Complaint Policy was developed and has been in effect since its approval by the Maryland Committee for Children Board in November, 1983. According to this policy, all complaints made to LOCATE: Child Care about child care providers/facilities are recorded. The type of complaint is then determined:

Less Serious Complaint – No Violation: complaints which do not involve violations of child care regulations; complaints about situations which do not pose a threat to the safety, health or welfare of a child.

Less Serious Complaint Involving Violation: complaints of any violation of Office of Child Care (OCC), Maryland State Department of Education (MSDE) regulations, and/or the Health Department which do not pose a threat to the health, safety or welfare of a child.

Serious Complaint: any threat to the immediate health, safety, or welfare of a child. When a parent calls LOCATE: Child Care with a complaint, the referral specialist advises him/her to register the complaint directly with the appropriate regulatory agency and/or Protective Services. Names and telephone numbers of the person with whom the parent should speak are provided.

When a Serious Complaint is received concerning one of the providers of facilities in the LOCATE: Child Care system, no referrals are made by the referral specialists to that provider/facility. The LOCATE: Child Care Director also communicates with the appropriate regulatory agency personnel about the complaint, and maintains the "hold" on the provider/facility until the agency's disposition of the complaint is known. Should the investigation result in no action, the "hold" status is removed from that provider's/facility's records. Should the license or registration be revoked, the record is removed from the LOCATE: Child Care files. Providers are advised of LOCATE: Child Care's actions in writing.

A provider may appeal the LOCATE: Child Care Director's decision to cease referrals. Appeals are first addressed to the LOCATE: Child Care Advisory Committee. Final appeals may be made to the board of the Maryland Family Network.

It is the position of LOCATE: Child Care and MFN that the Complaint Policy is both fair and workable. Safeguards and due process are afforded to the care givers in the files, and parents' and children's rights to safety are addressed, as well. Any questions on this policy should be addressed to FloJean Speck, Director, LOCATE: Child Care.

All of the resource centers of the Maryland Child Care Resource Network strive to provide high quality service to their constituencies. However, in the event that someone has concerns about an incident regarding some aspect of service at a regional child care resource center or feels that he/she was mistreated by a staff member of a resource center, the caller should contact the resource center involved.

If the person is not satisfied with the way the concern or complaint was handled by the regional resource center, he/she can contact the Network Manager at the Maryland Family Network (MFN) at 410.659.7701. As the Statewide Coordinating Entity, MFN will investigate the complaint and act on it appropriately.

Help for Any Program

We can help in all areas including: licensing and compliance, children with special needs, behavioral worries and classroom practices or concerns. Assistance with accreditation, EXCELS and credentialing is also available. Best of all, it is **FREE** to child care programs in Baltimore, Harford and Cecil Counties.

Things we have helped other providers with include:

- * Obtaining a new EXCELS check
- * Room arrangements, daily scheduling and routines
- * Identifying needs of children
- * Increasing relationship based care with infants and toddlers



FREE

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Training Policies & Procedures

Training Sessions

- ◇ Registration is not considered complete until payment is received.
- ◇ Training sessions begin promptly; plan to arrive at least 15 minutes EARLY for the training. Sign-in will be allowed until 15 minutes after the start of the training; after 15 minutes you will not be permitted to join the training and this will be considered a “missed class”. Refunds or credits are not issued for a missed class.
- ◇ A certificate will only be given for attending the entire training session/series (ex: if you leave early you will not receive a certificate). If you miss any part of a multi-part course, you will not receive certificate. All training sessions end on time. Participants must ensure modes of transportation are secured for prompt pick-up. Abilities Network is not responsible for participants who remain outside the building.
- ◇ **Due to our building's security, if you exit the building during a training, you will be unable to return. This includes leaving the floor the training takes place on.**
- ◇ Registration for trainings must be done 48 hours prior to the training date. Please note, some events reach max enrollment and providers will be unable to register for training after full capacity is reached.

Training Format

- ◇ Training sessions are recognized and approved by the Maryland State Department of Education – Office of Child Care (OCC). In accordance with COMAR, an assessment is given at all training sessions.
- ◇ Successful completion of course materials includes a passing score on the assessment and will earn a Core of Knowledge certificate. Certificates take 4 to 6 weeks to process and will be mailed to the address provided at registration.
- ◇ If a participant does not receive a passing score, the participant will be contacted by email to set up a time to review the training and earn a passing score. If within two weeks of contact, the participant still does not receive a passing score, no training certificate will be issued.
- ◇ The duplicate certificate fee is \$10.00 which must be paid in full before certificate request is processed.

Refund/Credits

- ◇ **Registration is non-refundable.**
- ◇ In the event a student wishes to cancel registration, a credit for future training may be issued.
- ◇ Cancellations must be received 48 hours prior the scheduled start time.
- ◇ Credits for future training must be used within 6 months of canceled training date.
- ◇ **Missed training sessions will not be credited.**

Class Cancellations

- ◇ Training sessions are cancelled if Public Schools are closed due to inclement weather or other emergency.
- ◇ Training sessions may also be cancelled due to low enrollment. Classes cancelled due to low enrollment will be cancelled 72 hours ahead of time.
- ◇ You will be notified by email if a class is cancelled. We will do our best to reschedule or substitute the training. If the training cannot be rescheduled, a substitution cannot be arranged, or if you are unable to attend the rescheduled training, you will receive a full refund.

Participants Only

- ◇ Training sessions are designed for REGISTERED ADULTS only.

Did you know you can register for training and pay online?

Visit our website www.anprojectact.org

Training Date	Participant Name (s)	Training Title	Cost
Method of Payment		Total Amount	\$

- Check (Made payable to Abilities Network)
- Child Resource Center at Abilities Network Project ACT Voucher _____
- Visa MasterCard

Credit Card # _____

Exp. date _____

CVV Code _____

Training Calendar

Date	Training Name	COK Hour	Description	Location & Time	Cost
9/5/17	Basic Health & Safety	HSN-3	This workshop provides basic information about critical health and safety topics for all child care providers to meet the requirement of the proposed licensing regulation regarding training in basic health and safety areas. Key topics include: establishing and maintaining safe and healthy environments; safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect and proper sanitation practices and procedures. Completion of this training does not meet regulatory requirements for specified training in Medication Administration, CPR / First Aid, or Emergency and Disaster Preparedness.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member
9/11/17	EXCELS Work Group	NA	Looking for training on Maryland EXCELS? Need support for meeting EXCELS standards? Come to a workgroup session with your peers and get individual help.	Towson Office 1:00 pm-3:00pm	FREE
9/11/17	Routines and Cultural	CD-1.5 CM-1.5	Cultural values are embedded in everyday routines of caregiving. Caregivers have a profound effect on the development of infants and toddlers because they engage in basic activities, toileting, feeding, and napping. In this class, participants will consider these three routines and how culture influences each of them. Participants will have the opportunity to expand their understanding of what is comfortable for them and how different cultures treat these routines.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member
9/13/17	Including All Children and the American's With Disabilities Act	SN- 3	This workshop will provide participants with an understanding of the requirements for ADA and inclusionary practices. Participants will leave with a better understanding of best practices and available resources. This training will meet the 3 hour training requirement for MSDE	Towson Office 6:30pm-9:30 pm	\$25.00 nonmember \$20.00 member
9/13/17	Supporting Breast Feeding in Child Care	No CoK hours .5 CTE hour	Participants will understand regulations that support breastfeeding and best practices for programs to support families in regards to breastfeeding. This class meets the Maryland Child Care Administration training requirements for child care facilities and family child care providers who care for infants and toddlers	Towson Office 6:00 pm-6:30pm	\$5.00 nonmember FREE member
9/14/17	SIDS: Sudden Infant Death Syndrome	HSN-3	SIDS is the sudden, unexplained death of a healthy infant under 12 months. The cause of SIDS is unknown, but there are ways to make babies in your care safer. A SIDS class is required for family child care applicants and for any family provider seeking to become licensed for infant care.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member
9/19/17	On Track: All Aboard for Developmental Progress	CD-2 PRO-2	Join us for an overview of the developmental screening tools and the benefits of using one. A review of the MSDE/OCC regulation, effective communication with families, and the referral process will be addressed. Discuss how to choose a developmental screening tool. appropriate collection of information regarding children. and	Towson Office 5:00 pm-9:00 pm	\$30.00 nonmember \$25.00 member
9/25/17	Emergency and Disaster Preparedness Part 1	NA	Develop a comprehensive plan to follow when a disaster occurs. Natural disasters, medical emergencies, technological hazards, and family and community concerns (disgruntled parents, missing children, pandemic flu) will be covered. Ensure that your plan addresses special needs, notifying parents, sheltering, resources, evacuation and other possibilities.	Towson Office 6:30pm-9:30 pm	\$50.00 nonmember \$45.00 member

To register, visit www.anprojectact.org

Training Calendar

9/26/17	Emergency and Disaster Preparedness Part 2	HSN-3 PRO-3	Must attend both sessions to receive training hours.	Towson Office 6:30pm-9:30 pm	
9/28/17	EXCELS Work Group	NA	Looking for training on Maryland EXCELS? Need support for meeting EXCELS standards? Come to a workgroup session with your peers and get individual help.	Towson Office 6:00pm-8:00 pm	FREE
10/1/17	Infant Toddler Community of Practice	NA	Join us for an evening dedicated to our youngest of learners. Network and learn from peers and experts alike!	Towson Office 6:30 pm-8:30 pm	FREE
10/5/17	Including All Children and the American's With Disabilities Act	SN-3	This workshop will provide participants with an understanding of the requirements for ADA and inclusionary practices. Participants will leave with a better understanding of best practices and available resources. This training will meet the 3 hour training requirement for MSDE	Towson Office 6:30pm-9:30 pm	\$25.00 nonmember \$20.00 member
10/9/17	What Should We Talk About? Best Practices in Communicating with Infants and Toddlers	CUR-2 SN-1	This training is designed to provide participants with a variety of communication tools they can embed into their daily practices to support the language development of infants and toddlers. Through a series of interactive activities, teachers will gain skills and confidence to use new skills when they return to their programs.	Towson Office 6:30pm-9:30 pm	\$25.00 nonmember \$20.00 member
10/11/17	Developmentally Appropriate Art	CUR-2 CM-1	This training teaches participants how to implement a developmentally appropriate art curriculum and how to create an environment where art is an integral part of the day. It explores visual arts, how to implement a variety of art experiences for children of all ages, and the educator's role in facilitating creative art activities and engaging children in conversations. It also provides strategies for involving parents in art activities at school and in the community.	Towson Office 6:30pm-9:30 pm	\$25.00 nonmember \$20.00 member
10/16/17	Introduction to Health Beginings Part 1		Get to know the Healthy Beginnings documents and how to use it as a child development tool. Start using Healthy Beginnings as a tool to create and plan a program for infants and toddlers. Examine environment, planning, assessment and working with families in the process of understanding how to use the tool as a planning support. If you previously took the 12-hour series, do not register for this condensed version. Participants must attend both nights to receive certificate	Towson Office 6:30 pm-9:30 pm	\$50.00 nonmember \$45.00 member
10/19/17	Basic Health & Safety	HSN-3	This workshop provides basic information about critical health and safety topics for all child care providers to meet the requirement of the proposed licensing regulation regarding training in basic health and safety areas. Key topics include: establishing and maintaining safe and healthy environments; safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect and proper sanitation practices and procedures. Completion of this training does not meet regulatory requirements for specified training in Medication Administration, CPR / First Aid, or Emergency and Disaster Preparedness.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member

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Training Calendar

10/30/17	Introduction to Health Beginings Part 2	CUR-2 COM-2 PRO-1 CD-1	Must attend both sessions to receive training hours.	Towson Office 6:30 pm-9:30 pm	
11/6/17	Infant Toddler Community of Practice	NA	Join us for an evening dedicated to our youngest of learners. Network and learn from peers and experts alike!	Catonsville Library 6:30 pm-8:30 pm	FREE
11/7/17	Helping Children Cope: Recognizing and Responding to Childhood Trauma	CD-3	When a disaster or traumatic event occurs, such as a natural disaster or violent act, whether accidental or intentional, it can be stressful for people of all ages. Children tend to react to disaster and traumatic events based on their past experiences and what they know of the current situation. Participants will learn how to help children cope with trauma and how to respond to children who have experienced trauma.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member
11/9/17	On Track: All Aboard for Developmental Progress	CD-2 PRO-2	Join us for an overview of the developmental screening tools and the benefits of using one. A review of the MSDE/OCC regulation, effective communication with families, and the referral process will be addressed. Discuss how to choose a developmental screening tool, appropriate collection of information regarding children, and the on-going process of screening children.	Towson Office 5:00 pm-9:00 pm	\$30.00 nonmember \$25.00 member
11/13/17	Including All Children and the American's With Disabilities Act	SN- 3	This workshop will provide participants with an understanding of the requirements for ADA and inclusionary practices. Participants will leave with a better understanding of best practices and available resources. This training will meet the 3 hour training requirement for MSDE.	Towson Office 6:30pm-9:30 pm	\$25.00 nonmember \$20.00 member
11/16/17	Sense of Place: Human Geography in the Early Childhood Classroom	CUR-2	Developing a sense of place through geographic experiences helps build the social and emotional foundation children need and will one day use as adults.	Towson Office 6:30pm-9:30 pm	\$20.00 nonmember \$15.00 member
11/27/17	Basic Health & Safety	HSN-3	This workshop provides basic information about critical health and safety topics for all child care providers to meet the requirement of the proposed licensing regulation regarding training in basic health and safety areas. Key topics include: establishing and maintaining safe and healthy environments; safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect and proper sanitation practices and procedures. Completion of this training does not meet regulatory requirements for specified training in Medication Administration, CPR / First Aid, or Emergency and Disaster Preparedness.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member
12/6/17	Enhancing Rituals and Routines	CUR-3	This workshop focuses on why rituals and routines are important and shares new ideas for enhancing or extending what educators do to encourage children's growth and development, connect with families, and highlight the unique aspects of their program. Participants will have opportunities to share ideas, try strategies, and learn new techniques for helping children with separations and transitions, enriching group times, providing adaptations for children who need assistance, and transforming everyday routines into learning opportunities.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member

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Training Calendar

12/7/17	SIDS: Sudden Infant Death Syndrome	HSN-3	SIDS is the sudden, unexplained death of a healthy infant under 12 months. The cause of SIDS is unknown, but there are ways to make babies in your care safer. A SIDS class is required for family child care applicants and for any family provider seeking to become licensed for infant care.	Towson Office 6:30 pm- 9:30 pm	\$25.00 nonmember \$20.00 member
12/11/17	Including All Children and the American's With Disabilities Act	SN- 3	This workshop will provide participants with an understanding of the requirements for ADA and inclusionary practices. Participants will leave with a better understanding of best practices and available resources. This training will meet the 3 hour training requirement for MSDE	Towson Office 6:30pm-9:30 pm	\$25.00 nonmember \$20.00 member
12/11/17	Supporting Breast Feeding in Child Care	No CoK hours .5 CTE hour	Participants will understand regulations that support breastfeeding and best practices for programs to support families in regards to breastfeeding. This class meets the Maryland Child Care Administration training requirements for child care facilities and family child care providers who care for infants and toddlers	Towson Office 6:00 pm- 6:30pm	\$5.00 nonmember FREE member
12/19/17	Basic Health & Safety	HSN-3	This workshop provides basic information about critical health and safety topics for all child care providers to meet the requirement of the proposed licensing regulation regarding training in basic health and safety areas. Key topics include: establishing and maintaining safe and healthy environments; safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect and proper sanitation practices and procedures. Completion of this training does not meet regulatory requirements for specified training in Medication Administration, CPR / First Aid, or Emergency and Disaster Preparedness.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member
12/20/17	Express Yourself! Discovering How to Extend Children's Natural Forms of Self Expression to Promote Early Literacy Skills	CUR-2	In this highly interactive training, participants will learn more about extending children's natural forms of self expression in three main areas; music and movement, artwork and storytelling. In each of these three areas, the literacy skills that children are acquiring or practicing will be discussed and by participating in a few activities, the audience will have an opportunity to see first-hand how these three areas naturally develop in children and how they also greatly enhance reading readiness.	Towson Office 6:30 pm-9:30 pm	\$25.00 nonmember \$20.00 member

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Primary Business Address
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